

From: [Hilty, Michael](#)
To: [Davis, Molly J.](#)
Cc: [Fredal, James](#); [Lin, Eden](#); [Amaya, Megan E.](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Cody, Emily](#)
Subject: Food Science & Technology 3100, 4597.01 and 2300
Date: Monday, June 27, 2022 12:38:00 PM
Attachments: [image001.png](#)

Good morning,

On Thursday, June 9th, the Themes Panel of the ASC Curriculum Committee reviewed new GE Theme requests for Food Science & Technology 3100, 4597.01, and 2300. Please see below for the Panel's feedback:

Food Science & Technology 3100 was not voted on as the Panel would like the following feedback items addressed:

- GE Theme: Health and Well-being:
 - The reviewing faculty ask for more clarification, specificity, and connection to the GE Theme: Health and Well-being specific ELOs in the course proposal. Presently, they do not find an explicit connection between the course content and those specific ELOs.
 - The reviewing faculty recommend further clarifying in the course syllabus which instructor is responsible for grading student work in the course, as in its current form (on page 8-9 of the syllabus), the "Homework" section implies that the guest lecturers are responsible for assigning and grading course assignments. Additionally, they also recommend clarifying if the instructor will be utilizing rubrics to grade the course assignments.
 - The reviewing faculty recommend clarifying the student populations that David Wirt, the CFAES embedded mental health counselor, serves, as this will be a General Education course open to students across the University and not only CFAES students (page 14 of the syllabus).
 - The reviewing faculty request that a cover letter be provided that details all changes made as a result of the feedback above.
- High Impact Practice: Interdisciplinary Team-Teaching:
 - The reviewing faculty thank the department for a thoughtful proposal, but in its present form, do not find the proposal to meet the ELOs for the Interdisciplinary Team-Teaching High Impact Practice, as guest lecturers are unable to meet the ELOs of the category. The Office of Academic Affairs has published a helpful inventory that may assist the department in revising the submission to meet the guidelines (please see here: <https://oaa.osu.edu/sites/default/files/uploads/general-education-review/new-ge/interdisciplinary-team-courses-description-expectations.pdf>).
 - The reviewing faculty recommend clarifying the role of the "coordinating instructor" in the course proposal, as this may help solidify their role within the course and if the course will meet the requirements of the Interdisciplinary Team-Teaching High Impact Practice.
 - As part of the Interdisciplinary Team-Teaching High Impact Practice, the reviewing faculty would like to see the multiple faculty collaborating in the course directly co-teaching for at least part of the course and have this indicated in the course calendar. While this does not need to take place during every class meeting, this is an expectation of the Interdisciplinary Team-Teaching High Impact Practice.
 - The reviewing faculty request that a cover letter be provided that details all changes made as a result of the feedback above.

Food Science & Technology 4597.01 was unanimously approved with two contingencies and two recommendations. As a reminder, the Panel's contingencies must be satisfied in a revision submitted to curriculum.osu.edu while the Panel's recommendations may be implemented when the course is next taught.

- **Contingency:** The reviewing faculty ask that the department clarify attendance expectations

for students within the course syllabus. Currently, the syllabus (page 3) states that this course is “100% synchronous online” but students are only required to attend the 4 scheduled debate sessions. They respectfully request that this language be changed, as it implies that students are expected to attend all synchronous class sessions by listing the course as “100% synchronous” and worry that this will cause confusion to students.

- **Contingency:** The reviewing faculty request that a cover letter be provided that details all changes made as a result of the feedback above.
- **Recommendation:** The reviewing faculty recommend shortening the exam window, as currently the exam is open for 5 days. While they are appreciative of allowing maximum flexibility for students, in their experience, this can have major implications for academic integrity in an online course.
- **Recommendation:** The reviewing faculty recommend clarifying the student populations that David Wirt, the CFAES embedded mental health counselor, serves, as this will be a General Education course open to students across the University and not only CFAES students (page 14 of the syllabus).

Food Science & Technology 2300 was unanimously approved with two contingencies and two recommendations. As a reminder, the Panel’s contingencies must be satisfied in a revision submitted to curriculum.osu.edu while the Panel’s recommendations may be implemented when the course is next taught.

- **Contingency:** The reviewing faculty request that that a more explicit and more robust connection to the GE Theme: Health and Well-being specific GE ELOs be established within the course proposal. They appreciate the implicit connection but ask that this be further explored in the proposal.
- **Contingency:** The reviewing faculty request that a cover letter be provided that details all changes made as a result of the feedback above.
- **Recommendation:** The reviewing faculty recommend reconsidering the use of Proctorio (as discussed on page 8 of the syllabus) in the course as the software has known accessibility concerns, is no longer recommended by ODEE, and has been shown to cause significant anxiety in students.
- **Recommendation:** The reviewing faculty recommend clarifying the student populations that David Wirt, the CFAES embedded mental health counselor, serves, as this will be a General Education course open to students across the University and not only CFAES students (page 17 of the syllabus).

I will return Food Science & Technology 3100, 4597.01 and 2300 to the departmental queue via curriculum.osu.edu in order to address the Panel’s feedback.

Should you have questions, please do not hesitate to reach out to Jim Fredal, faculty Chair of the ASCC Themes Panel, Eden Lin or Megan Amaya, faculty co-Chairs of the Theme Advisory Group: Health and Well-being, or myself.

My best,
Michael



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